

AREA II INSIDE ELECTRICAL JATC
RELEASE FORM

NAME OF APPRENTICE: _____ DATE: _____

COMPANY NAME: _____ SIGNATURE: _____

LAST DAY WORKED: _____

Please check the applicable boxes regarding the outcome of the lay off
Make additional notes and/or comments as needed

Reason(s)*:

Lay off- would rehire in the future if they were available Apprentice Quit

Lay off- will not re-hire/Reason Required - *Please explain*

Please fill out this form and fax it back to the IEC Apprenticeship
Administrator (503) 598-1192 or scan and e-mail to
Taysia@iecoregon.org

To ensure proper tracking of each apprentice's employment status and correct joinder billing to your firm,
please fill out this release form and fax it back to the IEC office no later than 72 hours of a voluntary release
or termination for cause of any Area II apprentice. Thank you!!!