

AREA II INSIDE ELECTRICAL JATC
INTENT TO HIRE

NAME OF APPRENTICE: _____

COMPANY NAME: _____

Please check the applicable boxes regarding the outcome of the interview

Make additional notes and/or comments as needed

- Did not interview. Reason(s)*:**
- Disconnected phone / invalid contact information (unable to reach applicant)
 - Left message(s) – no call back Apprentice did not appear for interview
 - Previous Employee – Not Rehired Other: _____

- Interviewed and not hired. Reason(s)*:**
- Invalid or no driver's license Unable to insure on operating company vehicles
 - Pre-employment drug screening Criminal background check
 - Unable to frequently lift and/or move up to 50 pounds consistent with trade practice
 - Unable to identify the conductors of a sample cable
 - Other: Company policy*, which states:

Interviewed and hired EFFECTIVE: _____ *(Please fill out ratio verification below)*

For the purpose of staying in compliance with Area II JATC and Apprenticeship laws, you must update your company ratio in order to hire a new apprentice from the out of work or ready for employment pool. The minimum ratio for this apprenticeship program is 1:1.

Please list all licensed Journey-level workers and all current apprentices including your new hire.

#	License #	Journeyman Name	#	Apprentice Name
1.			1.	
2.			2.	
3.				
4.			4.	

If you need to list more than 4 Journeyman/Apprentices please attach a separate page

Please fill out this form and fax it back to the IEC Apprenticeship Department (503) 598-1192

**If the training agent rejects an applicant, the agent must provide the committee with a written, job-related reason which is consistent with the training agent's employment policies and applicable state and federal EEOA requirements (as listed above).*