

# Area II Inside Electrical Joint Apprenticeship Training Committee

MA 2016

c/o IEC Oregon

8625 SW Cascade Avenue, #100

Beaverton, Oregon 97008

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PUBLIC NOTICE

POSTING DATE May 15, 2007-June 15, 2007

OPEN SHOP

## ELECTRICAL APPRENTICESHIP

Area II Inside Electrical JATC; MA #2016; DOT #824.261-010

Registered with the State of Oregon

OCCUPATION: INSIDE ELECTRICIAN  
LICENSE: GENERAL JOURNEYMAN  
APPLICATION: APPLICATION OPENING PERIOD JUNE 18 – JUNE 29, 2007 (by 4 PM)

### MINIMUM QUALIFICATIONS:

- Must be at least eighteen (18) year of age by 45 days after the closing application date.
- Must be a high school graduate or have a General Education Development (GED) equivalent certificate.
- Transcript(s) must show a minimum of one full year of high school algebra or equivalent with a minimum of a C grade earned, or one post high school algebra course with a minimum of a C grade.
- Must take the Chemeketa Community College math placement test and attain a score that recommends entry into Math 070 or higher. The results must be dated within the last 12 months of application. Any fees associated with this test will be paid by applicant.

### Documentation required:

- Must submit *officially-sealed* high school transcript with proof of graduation, copy of high school diploma or original GED certification.
- Applicants with college credit must submit *officially-sealed* college transcripts.
- All documents in a foreign language must be officially translated into a USA format, and notarized.

***THERE ARE NO SPECIAL CIRCUMSTANCES!*** You must submit transcripts and graduation or GED certification, the results of your math placement test and evidence of the required algebra courses. Even if you graduated twenty years ago you must submit sealed, official transcripts, including graduation certification or original GED certification. Even if you have a math degree you are required to take the math placement test and provide evidence that the required algebra courses were taken. Even if you have worked in the electrical field for years you must still meet minimum qualifications. If you have completed your education in a foreign country it is your responsibility to provide a USA format translated transcript with notarization.

### DESCRIPTION:

#### On-the-job training:

The term of apprenticeship is 8000 on-the-job training hours. Starting pay is \$11.06 per hour, with periodic increases determined by accumulated on-the-job training hours and required class time.

#### Related classroom training:

A minimum of 144 hours of related training shall be required each year, with a grade of at least a C earned in all classes. The courses of study are determined by the Area II Inside Electrical JATC. Related training classes are held at Chemeketa Community College in Salem from September through May. Apprentice tuition and book costs for related training classes are determined by the JATC, and are the responsibility of the apprentice. Related Training is a minimum of 144 hours a year. An additional class located near the coastal area (which includes all levels) is offered for those apprentices working for training agents in the Lincoln County area. Current first aid and CPR certifications are required at all times while in the program.

Valid employment criteria:

Valid employment criteria adopted by the employer as a condition of employment may include any of the following:

- Valid driver's license
- Insurability to operate company vehicles
- Drug test
- Ability to identify the conductors of a sample cable
- Ability to frequently lift and/or move 50 pounds, such as tool boxes or wire
- Ability to occasionally lift and/or move up to 90 pounds, such as bags of concrete

**WOMEN AND MINORITIES ARE STRONGLY ENCOURAGED TO APPLY**

**VETERANS WITH GI BENEFITS MAY USE THEM IN THIS PROGRAM**

**OPENING DATE: June 18, 2007**

**CLOSING DATE: June 29, 2007 by 4 PM**

**GEOGRAPHICAL AREA: Marion, Polk, Linn, Lincoln, Benton, South Yamhill counties**

**APPLICATION PROCEDURE:**

Applications may be obtained by the following methods:

- [sadie@iecoregon.org](mailto:sadie@iecoregon.org) (request via email)
- IEC Oregon office, 12254 SW Garden Place, Tigard, 503-598-7789 (pick up or mail)

Please check [www.iecoregon.org/apprenticeship](http://www.iecoregon.org/apprenticeship) for information.

The following documents are required to be submitted, **in one envelope**, for an application to be considered:

- Completed application to be provided by this office
- Officially sealed transcript(s), including graduation or GED certification.
- Chemeketa Math Placement Test results

Mail or drop off (no later than June 29, 2007 at 4 PM) completed application packets with all supporting documentation, to:

**IEC Oregon  
8625 SW Cascade Avenue, #100  
Beaverton, Oregon 97008**

**No applications will be accepted before June 18, 2007 or after June 29, 2007 at 4 PM. All applications must be mailed or dropped off directly to the IEC Oregon office, at the above-noted address.**

**NOTIFICATION:**

The Area II Inside Electrical JATC will review all applications on or before July 6, 2007. Upon completion of the review all applicants will be sent a letter of score and placement no later than July 19, 2007. Do not call our office for results or scores. No information will be given over the telephone. All notification will be in writing, and will be mailed to the address on your application—NO EXCEPTIONS!

Applicants meeting minimum qualifications will be required to attend a general orientation meeting, to be scheduled for the week of July 9-13, 2007. Notices indicating date, place and time will be mailed after applications have been reviewed.

**NOTE: If transcripts show a different class title than those listed on the Area II ranking score sheet, applicants must include a letter from the issuing school stating the Oregon class equivalent. If transcripts are from out of state or out of country schools, applicants must include a letter from the issuing school stating the Oregon class equivalent.**

**Integrated Math** courses submitted to satisfy the Algebra requirement must include a statement (on letterhead) from the appropriate school confirming that such integrated math course was in fact an algebra class (Level I or higher).

**Home Schooling:** requires a transcript from parents including all documentation provided by a regular high school transcript, i.e. course title and length, year taken (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> or 12<sup>th</sup>), grade received and certification of completion of a generally accepted high school curriculum. When possible, documentation will be verified with the Oregon Department of Education.

The Area II Inside Electrical JATC recommends that applicants self-rank their application material to estimate their placement score. For scores less than 35 points, applicants may want to consider taking additional classes at a community college prior to making application. For further details on the ranking and selection process, go to [www.iecoregon.org/apprenticeship](http://www.iecoregon.org/apprenticeship).

**RANKED SELECTION METHOD - All applications are scored and placed in ranked order. Points allocation is as follows:**

**Education =48 points maximum**

Supporting documentation required: official sealed transcripts or completion of service certificates from the learning institution.

All courses must be completed with minimum of a "C" grade, or "pass".

High school credit: 1 year course = 3 points, ½ year course = 1.5 points

College credit: 1 semester credit or equivalent = 3 points

**Math Courses**

Algebra II

Pre-Calculus

Integrated Math

Geometry

Calculus

Math Analysis

**Science Courses**

Biology

Chemistry

Physics

Physical Science

Computers

Electronics

Electrical Theory

**Trade/Shop Classes**

Drafting Ag 1

Ag Mechanics

Carpentry

Mech Tech I, II

Auto Shop 1, 2, 3

Tools

Welding

Wood Shop 1, 2, 3

Blueprint Reading

**Other Applicable Courses**

Leadership

Student Aide

Structured Work Exp.

Current CPR Cert

Current First Aid Cert

*Note:* Similar courses will be accepted for credit provided they meet the general criteria of the listed courses.

**Military and Other Experience =4 points maximum**

Supporting documentation required = copy of Oregon driver's license, DD214, completion of service, honorable discharge

- a. Valid Oregon driver's license = 2 points
- b. Military service; including National Guard, Reserves = 1 point  
(Copy of completion of service/honorable discharge certificate)
- c. Vista, Job Corp, AmeriCorp, etc = 1 point  
(Copy of completion of service certificate)

**Work Experience = 48 points maximum**

Supporting documentation required = Original letters on company letterhead or official certifying documents detailing experience. NOTE: *Documentation must include # of hours worked, by category, in order to qualify for work experience ranking.*

- a. Electrical construction experience = 3 points per 500 hours; **24** points maximum allowed  
(Any experience obtained while working for an electrical contractor including parts delivery, ditch digging, material handling, secretarial, accounting, etc.)
- b. Electrical supplier experience = 2 points per 500 hours; **16** points maximum allowed.  
(Any experience that is obtained while working for an electrical supply company, hardware store, etc.)
- c. Construction/ other trade experience = 1 point per 500 hours; **8** points maximum.

**Reference Letters = 10 points maximum**

Applicants are allowed to submit a maximum of ten signed letters of recommendation or reference. Each letter counts as 1 point. These references may be from co-workers, professional relationships, clergy, civic organizations, current and past employers, or teachers. The letter shall include a telephone number for contact information.

- **Total Maximum Score=110 points**